

## **Commissioner's Minutes of September 25, 2007**

The Gladwin County Board of Commissioner's met in regular session on Tuesday, September 25, 2007 at 9 a.m. Chairman Whittington called the meeting to order and the Pledge of Allegiance was recited. Roll call found all Commissioners present, except Commissioner Carl who is on vacation.

Agenda – John Caffrey, Airport Chairman, was added to the agenda at 9:15 a.m.

The minutes of September 11, 2007 were then considered. Motion by Commissioner Rhode, supported by Commissioner Reid, to approve the minutes as presented. Commissioner Hargrave commented on the wording of page five on the payroll issues between the Clerk and Treasurer's office. Commissioner Hargrave would like the words "with nothing to be found in error" taken out, with the wording, "that there were no criminal findings and that the payroll irregularities that were found have been corrected". Ayes carried, motion passed.

The semi-monthly Finance Report totaling \$89,222.40 was then considered. Motion by Commissioner Rhode, supported by Commissioner Reid, to approve for payment as presented. Ayes carried, motion passed.

Public comments – none

John Caffrey, Chairman of the Airport Committee, then came before the Board to discuss ongoing projects including the fuel system, budget and tractor purchase. General discussion.

Bev Przystas, MSU, came before the Board with an office update, copies of the County Partner report, and MSU Newsletter. Ms. Przystas discussed upcoming changes in areas of her office. Discussion.

### **Chairman Whittington reported:**

- That the Baby Pantry in Beaverton is looking for donations of food, clothing, and diapers, commenting that this organization is a great benefit to young mothers who are in need of assistance.
- On the need to adopt the Hazard Mitigation Plan Resolution. Review. Motion by Commissioner Rhode, supported by Commissioner Reid, to adopt the resolution as presented. Roll call vote as follows: Hargrave – yes, Carl – absent, Rhode – yes, Reid – yes, Posey – yes, Hoag – yes, Whittington – yes. 6 – yes, 1- absent. Ayes carried, motion passed. Resolution 2007-022 declared adopted.
- Commissioner Whittington made note to Board members, that this meeting was their annual statutory meeting .

**Chairman Whittington continued reporting:**

- That he had available to the Board a pamphlet for the Innovations in American Government Awards and an information packet from the Department of Human Services for review.
- That he had received a public notice dated November 2, 2007 from the DNR on a gas and oil lease auction.
- That there was an open position on the MMRMA Finance Committee.
- That the Soil Erosion Permit Procedures were given to the Board members in their folders for their review.
- Commented on a property in Billings that has been deemed a wetland by DEQ.

**Commissioner Hoag reported:**

- On attending the Finance meeting on the 13<sup>th</sup>.
- On attending the Beaverton City counsel meeting on the 17<sup>th</sup>, noting a report was given by the new City Administrator.
- On attending the DPW meeting on the 19<sup>th</sup> and the Chappel Dam update given by the Drain Commissioner.
- On attending the County Affairs meeting on the 20<sup>th</sup>.
- On attending the Finance meeting on the 21<sup>st</sup>.

**Commissioner Posey reported:**

- On attending the Solid Waste meeting on the 20<sup>th</sup>. The committee met with Linden Beebe on progress of projects and the need to meet county, city and township representatives to discuss recycling programs. Commissioner Hargrave noted it was a pretty informative meeting with a lot of information and good ideas presented.
- On attending the County Affairs meeting on the 20<sup>th</sup>.

**Commissioner Hargrave reported:**

- On attending the Sage township meeting on the 12<sup>th</sup>. Noting normal township business and County update given.

- On attending the Airport meeting on the 14<sup>th</sup> and discussion of the fuel system.

**Commissioner Hargrave continued reporting:**

- On attending the Solid Waste meeting on the 20<sup>th</sup>.
- On the County Affairs meeting of the 20<sup>th</sup>. Issues addressed included smoking in relation to the building and employee dress code. It is the recommendation of the committee that no smoking within 25 feet of any public entrance to county buildings effective October 1, 2007. Motion by Commissioner Hargrave, supported by Commissioner Reid, on the above recommendation. Ayes carried, motion passed. Commissioner Hargrave further commented that the committee looked into costs for a smoking shelter, noting that it would be very expensive, expressing that if employees wished to contribute funds toward the purchase the County would find an appropriate location for it. On the matter of the dress code, Commissioner Hargrave noted that the County has a policy that clearly states that county employees are to maintain a neat and professional appearance, with the Department head making a dress code according to the position worked. Commissioner Hargrave then noted that complaints were discussed within the committee, and felt that the policy is clear and that future complaints should be taken to the respective department head so that appropriate action can be taken. The committee also recommended that if a complaint does come to a Commissioner, then that complaint be relayed to the Chairman so that he may take it up with the appropriate department head.

**Commissioner Reid reported:**

- On attending the Secord township meeting on the 19<sup>th</sup>. Discussions of State and County budget standings, union negotiations, working to keep from eliminating any County positions, and questions on the 911 budget.
- On attending the Public Safety meeting on the 20<sup>th</sup>, noting there was no new business to discuss. Buildings & Grounds meeting of the same date met with Jordan Case on office renovations. The committee is recommending that all future renovations and building projects be requested at budget time so that monies can be set aside for projects. Brad Currie, Circuit Court Probation, also sent a letter of request on office renovations that was reviewed by the committee. Mr. Currie will be asked to attend the next meeting so that his request can be discussed with the committee.

**Commissioner Rhode reported:**

- On attending the EDC meeting on the 12<sup>th</sup>. New directors were introduced and welcomed. Discussion on reestablishing the Brownfield Redevelopment Authority. The Board is also looking at marketing grants.

**Commissioner Rhode continued reporting:**

- On attending Central Michigan Health Department Finance meeting on the 13<sup>th</sup>.
- On attending a Budget committee meeting on the 13<sup>th</sup>.
- On attending the Gladwin City Counsel meeting on the 17<sup>th</sup>, noting that the Housing Commission presented information on the remodeling project of Beaverton Manor.
- On attending the Fair Board meeting on the 18<sup>th</sup>.
- On attending another Central Michigan Health Department Finance meeting on the 19<sup>th</sup>.
- On attending Finance on the 21<sup>st</sup>.
- On matters before Finance as follows:

1. Bob Frei, County IT Director, has requested that the Board authorize up to \$650.00 so that he may replace the copier/fax machine for District Court Probation. There are funds available within the District Court budget to accommodate the expense. Motion by Commissioner Rhode, supported by Commissioner Posey, to allow for the purchase as outlined. Ayes carried, motion passed.
2. Mary Hess, Prosecuting Attorney, has requested that her department's budget be amended to reflect the correct salary of the Assistant Prosecutor. The below budget amendment will accommodate the request.

101-229-705.000	Ass't Pros Wages	\$4,233.29
101-891-969.000	Contingent	\$4,233.29

Motion by Commissioner Rhode, supported by Commissioner Reid, to amend the budget as requested. Ayes carried, motion passed. Hoag voting no.

3. Vern Volmering, Construction Codes, has requested that the fee schedule for his department be amended effective January 1, 2008. (see attached) Motion by Commissioner Rhode, supported by Commissioner Reid, to approve the fee schedule as presented. Ayes carried, motion passed.
4. The Undersheriff has requested that the Board review the Gun Range project a final time, and allow for the spending of an additional \$6,300.00 to finish the project. Total project cost paid is \$38,787.00 with a MMRMA grant for \$11,000.00 which has been received by the County. Discussion on project renovations and if there is a need to raise the berm to make range operations at a "safe level". Commissioner Hargrave commented that he had just used the range

less than three weeks ago and it was not of his feelings that the berm was a safety issue. Discussion on project costs and grant money intent. Matter referred back to the public safety committee for a recommendation.

5. The Board needs to take direction on an appointment of a permanent Medical Examiner. Dr. Miller would like to continue to assist the County with this service, and with the Board's direction allow her to contact the newspaper to thank Dr. Sullivan for his dedicated service to the county and community. Motion by Commissioner Rhode, supported by Commissioner Reid, Dr. Miller by named the County's Chief Medical Examiner, and that she be allowed to appoint a Deputy Medical Examiner. Ayes carried, motion passed.

6. Gina Conrad, Gypsy Moth, has requested that her budget be amended as listed below to accommodate a tax refund due to the City of Gladwin.

239-00-962.0	\$441.59	
239-00-802.0		\$441.59

Motion by Commissioner Rhode, supported by Commissioner Reid, to allow the budget amendment as requested. Ayes carried, motion passed.

Commissioner Rhode then commented to the Board that the Finance Committee is now prepared to present a workshop on the 2008 budget. This workshop is scheduled for October 9<sup>th</sup> at 11:00 am or immediately following the regular meeting. Motion by Commissioner Rhode, supported by Commissioner Hargrave, to hold the workshop on the date and time as presented. Ayes carried, motion passed.

#### **Public Comments:**

Karen Eghimy informed the Board that this Thursday, Friday, and Saturday the Friends of the Library would be holding book sale. Also, that the Friends of the Library held a combination garage, bake and craft sale in Midland which raised \$1,000.00.

Jan Stewart then reminded the Board that FORGE would be holding another paper drive this Friday and Saturday.

Motion by Commissioner Hoag, supported by Commissioner Posey, to receive and file various reports. Ayes carried, motion passed.

Commissioner Hoag then moved to adjourn, supported by Commissioner Posey. Ayes carried, the meeting was adjourned at 10:10 a.m. until October 9, 2007 unless otherwise ordered.

Laura Brandon  
Chief Deputy Clerk

Terry Whittington  
Chariman