

Commissioner's Minutes of December 12, 2006

The Gladwin County Board of Commissioners met in regular session on Tuesday, December 11, 2006 in regular session. Chairman Whittington called the meeting to order at 9 a.m. and the Pledge of Allegiance was recited. Roll call found all Commissioners present except Commissioner Hoag who was then excused.

Agenda – there were no corrections or additions to the agenda.

The **minutes of November 28, 2006** were then presented for consideration. Clerk Laura Flach noted two spelling corrections that she had already made. Commissioner Kalinowski noted that on page two his report was that the Health Board meeting would be held that night (11/28/06). Motion by Commissioner Grimes, supported by Commissioner Reid, to approve the minutes as corrected. Ayes carried, motion passed.

The **semi-monthly Finance Report** totaling \$ 114,564.53 was then presented. Motion by Commissioner Rhode, supported by Commissioner Grimes, to approve payment as presented. Ayes carried, motion passed.

PUBLIC COMMENTS – none

Chairman Whittington reported:

- On information received from the Isabella County Recycling Center.
- Regarding the **agreement with Sage Twp regarding Emergency Management**, and the provision of an emergency generator in exchange for use of the township hall as an Emergency Operations Center. Chairman Whittington explained that Sage Township had approved the agreement, and requested authorization to sign on behalf of the County. Motion by Commissioner Hargrave, supported by Commissioner Rhode, that the Chair be authorized to sign the agreement. Ayes carried, motion passed.
- On the Quit Claim deed, deeding the Beaverton Branch Library from the County to the Gladwin County District Library. Chairman Whittington read the document wording. Questions were raised regarding a “reversion clause” – that should the building cease to be used as a library, it would revert back to County ownership. The document will be sent back for inclusion of a “reversion clause”.

Dave Guikema, MSU Regional Director & Bev Przystas, Extension Director came before the Board regarding proposed staffing changes. Ag. /Natural Resources Agent Kable Thurlow will now handle two counties, which would allow hiring of a 4-H Youth Program Associate. Ms. Przystas explained that there will be no cost increase to the County, but a memorandum of agreement for each position would be needed. Motion by Commissioner Rhode, supported by Commissioner Hargrave, to approve the changes as outlined and authorize signing of the memorandum of agreements as requested. Ayes carried, motion passed.

Sherry Augustine, Drain Commissioner, reported on results of cost estimates obtained for a benefit analysis for the Wiggins Lake Assessment district. MSU staff estimates a cost of \$40,000-\$60,000 for such a project and at least a year to complete. Discussion. The Buildings & Grounds committee will schedule a meeting with the Wiggins Lake Property Owners for further discussion.

Denise Hall, Equalization Director, presented a revision to the Apportionment Report, for inclusion of the Bourret Twp. Fire millage. Motion by Commissioner Kalinowski, supported by Commissioner Hargrave, to approve the revision as presented. Ayes carried, motion passed.

Chairman Whittington reported:

- On information received from the Federal Regulatory Commission regarding the Edenville Dam.
- On communication from the Zoning Administrator on the need for appointments to the Planning Commission. With the Boards agreement, Steve Cameron, Robert Whisler and Richard Christi, were all appointed/reappointed for 3 year terms.

Commissioner Grimes reported:

- On attending the November 29th Expenditure Review meeting in Mt. Pleasant.
- That he had also attended the Health Board meeting that same afternoon.
- On the December 6th Planning Commission meeting and the site plan reviews that were made. Report was also had regarding the recommended revision to the Gladwin County Interim Zoning Ordinance. Motion by Commissioner Grimes, supported by Commissioner Reid, to approve adoption of the **Resolution for the Interim Zoning Revision**, to be effective immediately. Roll call vote as follows: Commissioner Hargrave-yes, Kalinowski-yes, Rhode-yes, Reid-yes, Grimes-yes, Hoag-absent and Whittington-yes. Ayes carried, Resolution #2006-34, declared adopted. (Resolution attached).
- On the December 7th Personnel committee meeting with Clare Co. and the Courts, held to discuss funding and office space for the new judge. Committee will meet again on Thursday, in Clare, for further consideration of these matters.
- That a meeting had been held with the attorney regarding Library matters.
- That a meeting had been had with the County Treasurer and the Equalization Director, regarding the printing of tax bills for townships and cities. It was noted that another meeting is being scheduled with township and city representatives. Discussion

Commissioner Grimes continued reporting:

- That the committee had met and recommended 2007 compensation for elected officials and non-union employees. Commissioner Grimes then deferred to Financial Coordinator Laura Brandon for a review of the proposed wages.

Commissioner Grimes then moved to **amend the Personnel Policy to reflect that the minimum regular compensation for a full time department head, be set at \$27,500.00.** Motion supported by Commissioner Rhode. Ayes carried, motion passed.

Commissioner Kalinowski then moved to **adopt the wages for elected officials and non-union employees as presented.** Ayes carried, motion passed.

Commissioner Grimes then moved to go into Executive Session for discussion of a union negotiation matter. Motion supported by Commissioner Reid. Ayes carried, motion passed.

EXECUTIVE SESSION

Motion by Commissioner Grimes, supported by Commissioner Reid, to return to regular session.

Commissioner Grimes moved to **establish a budget line within the County Clerk's 2007 budget for Court Recording Services in the amount of \$3400.00.** Motion supported by Commissioner Hargrave. Roll call vote as follows: Commissioner Kalinowski-yes, Rhode-no, Reid-yes, Grimes-yes, Hoag-absent, Whittington-no and Hargrave-yes. Ayes carried, motion passes.

Commissioner Hargrave reported:

- That he had attended the Nov. 30th Airport Christmas party, which was well attended and enjoyed by all.
- On attending the new Commissioner training in Grayling on December 6th.
- That the Veterans committee had met on Dec. 11th and he had been unable to attend but did review the minutes from that meeting. It was noted that the term of Tom Alward is expiring and he did wish to continue on that Board, but the vacancy must be advertised before appointment will be made.
- On the time sheets being submitted by the Emergency Management Director, commenting that he would like to see some kind of mileage log as well as report of activity or exactly what Mr. Duby is doing. Discussion. Chairman Whittington will speak to Mr. Duby.

Commissioner Kalinowski reported:

- On attending the December 5th Data committee meeting.
- Regarding the OEM and NIMS testing issue, noting that some townships have not yet complied, claiming that they have not been able to get in touch with Mr. Duby.

Commissioner Reid reported:

- On Attending the Buckeye Township meeting
- That he attended the Christmas parade on December 2nd.
- On the December 5th Data committee meeting and issues of discussion, particularly 911 matters and the procedures for those them to get through committee.
- On the November 8th benefit dinner for Joe Laidlaw that was reported to be a great success.

Commissioner Rhode reported:

- That he attended the Library meeting on November 28th.
- That he also had attended the New Commissioner Training on December 6th.
- On matters before Finance:
 1. That at the November 14th regular Board meeting approval was given for the purchase of **3 server systems for the 911 department**. Cost approved was \$2947.97 which did not include software and installation supplies. Mike Brubaker, Assistant 911 Director, has requested approval to include software, cables and a server box, bringing the total cost to \$3060.00 which would be paid from 282-000-933.000. Motion by Commissioner Rhode, supported by Commissioner Kalinowski, to approve the request as presented. Ayes carried, motion passed. Commissioner Hargrave voting no.

Commissioner Rhode continued reporting on matters before Finance:

2. That Ray Hartwell, Undersheriff, has requested authorization **to purchase 2 new computers for the department.** The approximate cost of the computer for the 911 department is \$700.00 and can be paid from 282-000-933.000 and the cost of the computer for the Sheriff's Secretary is \$1000.00 and would be paid from 101-900-970.302 with transfer bellows:
- | | | |
|-----------------|-----------|-----------|
| 101-900-970.301 | \$1000.00 | |
| 101-351-727.000 | | \$ 500.00 |
| 101-301-727.000 | | \$ 500.00 |

Motion by Commissioner Rhode, supported by Commissioner Reid, to approve the purchase and transfer as requested. Discussion. Ayes carried, motion passed. Commissioner Hargrave voting no.

3. That the Undersheriff has also informed the committee that **because of several departmental staffing changes at the first of the year,** there would be a **cost of \$400 - \$500 to transfer phone lines to newly created offices.** This cost will be paid from \$101-301-804.000. Motion by Commissioner Rhode, supported by Commissioner Kalinowski, to approve costs as outlined. Ayes carried, motion passed.
4. That Undersheriff Hartwell has requested that Deputies Townsend and Spencer be allowed to attend a **3-day training through MSP January 29-Feb 1, 2007.** The total cost is \$430.00 each and includes lodging and meals. Cost of the training would be paid from 101-301-804.000. Motion by Commissioner Rhode, supported by Commissioner Reid, to approve training as requested.
5. The committee reviewed with the Undersheriff the vehicle inventory of the Sheriff's department. The Undersheriff has **requested permission to purchase an additional patrol vehicle,** due to one being "totaled" because of an accident. The approximate cost would be \$19,300.00 with additional costs of \$1500 - \$2000 for replacement parts and installation of new equipment. If this purchase is approved, costs would be paid from 101-900-981.301. Motion by Commissioner Rhode, supported by Commissioner Grimes, to approve purchase as requested. Discussion with the questions being raised as to why this request was not brought to the Public Safety committee before going to finance. Further discussion. Motion and support were withdrawn, and the **matter will be referred to the Public Safety committee.**

Chairman Whittington noted that the next regular meeting is scheduled for December 26th, so he expressed his wishes for a Merry Christmas and a Happy New Years to board members and those present.

Members then took a few minutes to review a “draft” communication prepared by Attorney Kaltenbach of Braun Kendrick and Finkbeiner, regarding Library matters.

Discussion

Sandy Aultman, Library President, was questioned regarding the Library’s position on the Indirect Cost charges for 2005. Ms. Aultman stated that the District Library Board does not feel that they are responsible for debts of the County Library.

Motion by Commissioner Hargrave, supported by Commissioner Reid, to approve the “draft” communication that will be sent to the District Library regarding payment of Indirect Costs. Roll call vote as follows: Commissioner Rhode-yes, Reid-yes, Grimes-yes, Hoag-absent, Whittington-yes, Hargrave-yes and Kalinowski-yes. Ayes carried, motion passed.

Chairman Whittington commented on the ground breaking ceremony for the Billings Township Sewer project scheduled for this afternoon (December 12th).

Commissioner Grimes then moved to receive and file the various communications and reports. Motion supported by Commissioner Hargrave. Ayes carried, motion passed.

PUBLIC COMMENTS:

Karen Eighmy questioned what was referred to as the “reversion clause” in the deed of Library property and also commented on animal shelter issues.

Chairman Whittington clarified the question regarding the “reversion clause” noting that the deed was for the Beaverton Library facility and had nothing to do with the Gladwin Branch.

Pat Murney commented on the recent rescue of a rottweiler abandoned by its owner and questioned procedures at the animal shelter over the holidays.

Chairman Whittington noting that while he was not exactly sure of the procedures, he was sure that animals at the shelter were appropriately cared for over the holidays. It was noted further that Mr. Taylor would be contacted for clarification and Ms. Murney would be informed of the exact procedures.

Sandy Aultman questioned renewal of appointment to various County Boards and where the re-appointment to the Library board is.

Chairman Whittington explained that there will be somewhere around 40 positions to be reappointed/appointed at the first of the year and that Board members have been asked to let their constituents know – should anyone be interested.

Commissioner Hargrave then moved to adjourn. Motion was supported by Commissioner Grimes. Ayes carried, meeting was adjourned at 11:07 a.m. until December 26, 2006 unless otherwise ordered.

Laura Flach
Clerk

Terry Whittington
Chairman