

## **Commissioner's Minutes of January 9, 2007**

The Gladwin County Board of Commissioners met in regular session on Tuesday, January 9, 2007. Chairman Whittington called the meeting to order at 9 a.m. and the Pledge of Allegiance was recited. Roll call found all Commissioners present.

**Agenda-** there were no corrections or additions.

The **minutes of December 26, 2006 regular meeting and of the January 2, 2007 Organizational meeting** were then presented for consideration. Motion by Commissioner Rhodes, supported by Commissioner Reid, to accept the minutes as presented. Ayes carried, motion passed.

The **semi-monthly Finance totaling \$93,079.55** was then reviewed. Motion by Commissioner Rhode, supported by Commissioner Hargrave, to approve bills for payment as presented. Ayes carried, motion passed.

### **PUBLIC COMMENTS:**

Sandy Aultman, Library Board president, requested a closed session with the Board regarding property negotiations.

Motion by Commissioner Rhode/ supported by Commissioner Hoag, to go into Executive Session for negotiation issues. Ayes carried, motion passed.

### **EXECUTIVE SESSION.**

Motion by Commissioner Posey, supported by Commissioner Carl, to return to regular session. Ayes carried, motion passed.

*Commissioner Hargrave then commented on matters discussed in executive session, noting that these are two separate issues and should be addressed as such.*

*Commissioner Carl moved to table these matters until further inquiries can be made. Motion supported by Commissioner Hargrave. Discussion. Ayes carried, motion passed. Matter referred to County Affairs Committee.*

Bill Knight, City County Transit, came before the Board with the 2007 #5311 Operations Contract, and asked for approval with authorization for the Chairman to sign. Motion by Commissioner Hargrave, supported by Commissioner Rhode, to approve the contract as presented and authorize signing by the Chair. Ayes carried, motion passed.

**Gina Conrad, Gypsy Moth Suppression Coordinator**, came before the board with an update on the Gypsy Moth program. A total of 1174 acres qualify for the 2007 spray program – Ms. Conrad also noted that there will be no cost share from Federal Forest Service this year. Discussion was had regarding various Gypsy Moth issues.

Ms. Conrad also submitted request to attend an EAB conference in Lansing at a cost of \$40.00 plus mileage. Motion by Commissioner Hargrave, supported by Commissioner Posey, to allow attendance as requested. Ayes carried, motion passed.

It was noted that the conference registration was at 8 a.m. and Ms. Conrad was requesting permission for overnight lodging, and would be sharing a room with another coordinator. Motion by Commissioner Posey, supported by Commissioner Hargrave, to allow overnight lodging as requested. Ayes carried, motion passed.

Ms. Conrad also gave an **update on the GIS program** – noting that Gladwin Township and Grout Townships are completed and requested permission for Chairman Whittington to sign the contract for the next two townships of Buckeye and Tobacco. Discussion. Motion by Commissioner Hoag, supported by Commissioner Reid, to approve proceeding and authorize contract signature by the Chair. Ayes carried, motion passed.

**County Treasurer Christy VanTiem** came before the Board with three resolutions for consideration:

Depository Designation Resolution  
Investment Resolution  
Resolution to Allow Online Banking Transfers

Commissioner Hargrave moved to adopt the **Depository Designation Resolution** as presented, supported by Commissioner Rhode. Roll call vote as follows: Commissioner Hargrave-yes, Carl-yes, Rhode-yes, Reid-yes, Posey-yes, Hoag-yes and Whittington-yes. Ayes carried, **Resolution #2007-1** is declared adopted. (Resolution attached)

Commissioner Reid moved to adopt the **Investment Resolution**, supported by Commissioner Hargrave. Roll call vote as follows: Commissioner Carl-yes, Rhode-yes, Reid-yes, Posey-yes, Hoag-yes, Whittington-yes and Hargrave-yes. Ayes carried, **Resolution #2007-2** is declared adopted. (Resolution attached)

Commissioner Rhode moved to adopt the **Resolution to Allow Online Banking Transfers**, supported by Commissioner Carl. Roll call vote as follows: Commissioner Rhode-yes, Reid-yes, Posey-yes, Hoag-yes, Whittington-yes, Hargrave-yes and Carl-yes. Ayes carried, **Resolution #2007-3** is declared adopted. (Resolution attached)

**Harlan Brushaber, Courthouse Security Officer**, came before the Board with security issues and proposed that Courthouse access be limited to one entrance. Mr. Brushaber proposed that the south entrance be used as the main entry with the north door locked and the west door accessible only by special keys. The cost to implement this proposal would be \$3200.00. Other security issues were also discussed – the successful installation and use of the security cameras, a courthouse fire alarm system and other issues. Mr. Brushaber noted that he feels that a security officer should be on duty when the building is open and even at Board meetings- not just limited to when court is in session. These matters will be reviewed with the Financial Coordinator and the finance committee.

**Sandy Walling, Zoning Administrator**, questioned if the Chair had made appointment to fill the vacancy on the ZBA. Chairman Whittington then appointed **John Turney to the ZBA** to fill the vacancy created by the resignation of Sandra Aultman.

Board then recessed for a short break. Recalled to order by Chairman Whittington.

**Chairman Whittington reported:**

- On communication from Paul Graveline with **Right to Life**, requesting permission to meet on January 21 at 2 p.m. on the Courthouse steps for a prayer vigil. Motion by Commissioner Hoag, supported by Commissioner Rhode, to allow the meeting as requested. Ayes carried, motion passed.
- That County employee Tammy Van Horn’s son had been injured in Iraq, and that Courthouse employees were taking a collection to help defray costs for rehabilitation and other expenses.
- On the pre-audit meeting with auditors – reminding Board members to complete their “potential for fraud” survey forms requested by auditors. .
- On the Workshop sponsored by MSU Extension and MAC “Effective Deliberation: Techniques for Board and Committee Chairs”. Motion by Commissioner Hargrave to allow attendance by any commissioner who wished to attend, motion supported by Commissioner Rhode. Ayes carried, motion passed.

**Commissioner Hargrave reported:**

- That his township meetings were coming up – so had nothing to report in that area.
- On the Veterans Affairs committee and that an appointment was needed for the Vietnam position. Commissioner Hargrave noted that the position had been posted and advertised as required and moved that Tom Alward be re-appointed to that position. Motion supported by Commissioner Hoag. Ayes carried, motion passed

**Commissioner Hoag reported:**

- On his January 8 meeting with Tobacco Township Supervisor regarding NIMS compliance requirements.
- That he had attended the Tobacco Township meeting and on issues discussed there.
- On attending the Data committee meeting.

**Commissioner Carl reported:**

- That he had attended the Zoning and Planning meeting
- On his attendance at the Board Organizational meeting
- On County Interim Zoning and read a proposed resolution for **Renewal of the Gladwin County Interim Zoning Ordinance**. Motion by Commissioner Carl, supported by Commissioner Reid, to adopt the resolution renewing the Interim Zoning Ordinance for a period of 1 year. Roll call vote as follows: Commissioner Reid-yes, Posey-yes, Hoag-yes, Whittington-yes, Hargrave-yes, Carl-yes, and Rhode-yes. Ayes carried, **Resolution #2007-04** is declared adopted. (Resolution attached)

**Commissioner Posey reported:**

- On committee meetings attended since January 2<sup>nd</sup>:
  - Data Committee
  - Finance Committee meetings on January 1, 4 and 5th
  - Library Board meeting
  - Gypsy Moth Committee meeting
- That she also had attended the Grout Township meeting and related issues addressed there.

**Commissioner Reid reported:**

- On the Data committee meeting held on January 2
- Regarding the January 3<sup>rd</sup> Buildings and Grounds committee meeting regarding office space for the new Circuit Judge.
- On the concerns of Buckeye Township regarding junk issues.
- On economic development issues and consideration of ORV trails, noting that he is working with representatives in Lansing on that issued.

**Commissioner Reid continued reporting:**

- On concerns he had regarding Chapel Dam issues-noting that he has had several calls from property owners who do not feel that the Wiggins Lake Property Owners group is representing their best interests. Commissioner Reid voiced his frustration over the many months and dollars spent regarding Chapel Dam issues with no solution, compared to the recent problems with the Beaverton Dam, which were handled in a matter of days with no big problems. Commissioner Reid stated that he feels the Board needs to make an assessment and look at their options in this matter. Commissioner Hargrave noted that he also is receiving calls from property owners upset with their representatives on the Property Owners Association.

**Commissioner Rhode reported:**

- That the 911 committee has asked him to look into someone to do the re-numbering of homes as Consumers will no longer be assigning house numbers, and that he will be addressing that matter further in committee
- That he attended the Grout Township meeting on Tuesday with regards to EDC.
- On attending the Finance committee meeting held for the pre-audit conference.
- That he had attended the regular finance committee meeting on January 5.
- On matters before finance:
  1. That the County Clerk and Treasurer are requesting that the financial books be left open through the end of February 2007 for accrual purposes. Commissioner Rhodes moved that since this has been past practice the request be approved. Motion supported by Commissioner Posey. Ayes carried, motion passed.
  2. That the finance committee has granted permission to the maintenance Supervisor to purchase another phone and add service plan for his 3<sup>rd</sup> worker, with costs to be paid from 101-265-850.000. Motion by Commissioner Rhode that the Board approve action of the finance committee. Motion supported by Commissioner Reid. Ayes carried, motion passed.
  3. That due to time & work restrictions of the IT Manager to vacate his office on the third floor, it is the recommendation of the finance committee to allow the county Clerk to use the break room on the 2<sup>nd</sup> floor as a temporary Election Coordinating Room for the February 2007 elections. This room will not be available to the public or staff during this time. Motion by Commissioner Rhode, supported by Commissioner Posey, to allow use as recommended by committee. Ayes carried, motion passed.

**Commissioner Rhode continued reporting on matters before finance:**

4. That Court Administrator Darrell Schlese has requested payment of 5 unused vacation days for Deb Primeau. The personnel policy, which Ms. Primeau falls under, does not allow for payment of unused vacation time, but Mr. Schlese would like the Board to grant this request because under the Court employees' contract, payment for unused vacations time is allowed. Ms. Primeau, while a court employee, is not under union contract. Motion by Commissioner Hargrave to pay the unused vacation time as requested. No support was received. Matter was referred to the Budget and Finance committee for consideration.
5. Review was had of Board minutes of July 11, 2006 and August 23, 2006 regarding the designation of office space. It was noted that the Circuit Judge has requested additional space differing from previous Board designations. Motion by Commissioner Rhode that office space allocations remain as set forth in the minutes of July 11 and August 23, 2006. Motion supported by Commissioner Hoag. Ayes carried, motion passed.

**PUBLIC COMMENTS:**

*Karen Eighmy questioned duties of the Zoning Board of Appeals. Discussion and clarification.*

*Christy VanTiem, County Treasurer reported on the meeting held with the cities and townships regarding the printing of tax bills. The county treasurer noted that she would be willing to print tax bills for one year for those entities who wished to have it done.*

Question was then raised as to the Board appointment to the Solid Waste Committee. Chairman Whittington appointed Commissioner Posey to serve on that committee.

Commissioner Hoag then moved to receive and file various correspondence and reports. Motion supported by Commissioner Carl. Ayes carried, motion passed.

Board then recessed at 10:40 a.m. until 11:00 o'clock.

Meeting recalled to order by Chairman Whittington at 11:05 a.m.

Commissioner Hoag then moved to go into the **Public Hearing**, as published and required, for acceptance of Federal funds through USDA. Motion supported by Commissioner Reid. Ayes carried, motion passed.

*Financial Coordinator Laura Brandon explained that Federal Funds are available through USDA that can be used for purchase of emergency response units. Ms. Brandon explained the application process and that the requirement for holding of the public hearing if the County intends to seek assistance through this avenue. Discussion.*

Commissioner Reid moved to return to regular session, supported by Commissioner Carl. Ayes carried, motion passed.

Commissioner Hoag then moved to allow Ms. Brandon **to continue with the grant process for acquiring the Federal Funds through USDA for purchase of emergency response vehicles.** Motion supported by Commissioner Reid. Ayes carried, motion passed.

Discussion was then had on NIMS compliancy and exactly WHO needs to be compliant.

Commissioner Reid then moved to adjourn, supported by Commissioner Posey. Ayes carried, meeting adjourned at 11:15 a.m. until January 23, 2007 unless otherwise ordered.

Laura Flach  
Clerk

Terry Whittington  
Chairman