

## Commissioner's Minutes of January 8, 2008

The Gladwin County Board of Commissioners met in regular session on Tuesday, January 8, 2008. Chairman Whittington called the meeting to order at 9 a.m. and the Pledge of Allegiance was recited. Roll call found all Commissioners present.

**Agenda-** addition of Don Spencer, Asst. Friend of the Court at 9:10 a.m. and the election of a Vice-Chair.

Chairman Whittington then opened the nominations for Vice-Chair. Commissioner Carl nominated Commissioner Rhode. There were no further nominations, Commissioner Whittington then moved to close the nominations and cast a unanimous ballot for Commissioner Rhode as Vice-Chair. Motion supported by Commissioner Reid. Ayes carried, motion passed. **Commissioner Rhode will serve as the Board Vice-Chair for 2008.**

The **minutes of December 20, 2007** along with the Executive session minutes of the same day were then reviewed. Clerk Laura Flach noted two matters that were corrected – “Misler” changed to “Master” and insertion of a comment made by Commissioner Reid on page 6.

**Commissioner Hargrave** then noted that on the first page he wanted to strike out “and apologized for his wording” noting that he did not apologize for his wording – he only “apologized if his comments offended anyone.”

**Sheriff Shea** noted that it should be clarified on page 3 that Commissioner Carl moved to go into Executive Session for discussion of “litigation issues” should read “litigation regarding use of County vehicles”. Commissioner Carl disagreed – stating that the Clerk had recorded his motion as made.

**Sheriff Shea** then noted that on page 3 in reply to Ms. Hess’ question, the reading should be: Commissioner Whittington stated that neither Undersheriff Hartwell nor Detective Eaton “was discussed in Executive Session” instead of “was named in Executive Session discussion”

Sheriff Shea also wanted his comment on page 5 in reply to Commissioner Reid’s comments to read “noted that the matter is past that point, based on filing of law suit action by the Commissioners”.

Commissioner Reid moved to approve the minutes as changed, supported by Commissioner Posey. Ayes carried, motion passed.

The semi-monthly finance report totaling \$ 220,088.14 was then presented for consideration. Motion by Commissioner Rhode, supported by Commissioner Carl, to approve payment as presented. Ayes carried, motion passed.

**Don Spencer, Asst. Friend of the Court** came before the Board and requested a different vehicle for the Bench Warrant program. Mr. Spencer noted that the current vehicle has over 190,000 miles and is continually in for repairs. Matter will be addressed in committee.

**Katy Becker, Gladwin City Housing Commission**, came before the Board requesting approval of a resolution to allow the City Housing Commission to apply for the maximum allowed under the county allocation program for rehab funds. Discussion. Motion by Commissioner Hoag, supported by Commissioner Rhode, to adopt the resolution as presented. Roll call vote as follows: Commissioner Hargrave-yes, Carl-yes, Rhode-yes, Reid-yes, Posey-yes, Hoag-yes and Whittington-yes. Ayes carried, **Resolution #2008-01** declared adopted. (Resolution attached)

**Chairman Whittington reported:**

- On the agreement received for renewal of MMRMA representation. Motion by Commissioner Rhode, supported by Commissioner Carl, to approve renewal and authorize signature by the Chairman. Ayes carried, motion passed.
- On communication from Tom Hickson regarding water quality grant application notices.
- On communication from Robert Williams Builder regarding staffing in the Construction Code Department.
- On communication from Paul Graveline of Right to Life regarding holding of a prayer vigil on the Courthouse steps on Sunday January 20<sup>th</sup> at 2 p.m. Motion by Commissioner Hargrave, supported by Commissioner Posey, to allow holding of the vigil as in the past. Ayes carried, motion passed. Commissioner Hoag voting no.
- On the letter from Justin Schneider, in application for the position of Construction Codes Official, upon the retirement of Vern Volmering.
- On appointments to be made and proceeded to make appointments to various board and committees as follows:

**EDC** Henry Miller (Michigan Works)  
to finish term of Ed English expiring 1/1/09.

Re-appointment of Josh Reid, Dennis Perry and Gordon Embs  
all 4 year terms expiring 1/1/2011.

Board and Committee appointments continued:

## **CONSTRUCTION CODES BOARD OF APPEALS**

Re-appointment of George Alward 3 year term expiring 1/1/2011

**DPW** Terry Whittington, Robert Whisler, Tom Hoag and Sherry Augustine  
All 3 year terms expiring 1/1/2011

## **PLANNING/ZONING COMMISSION**

Re-appointment of Dennis Carl 3 year term expiring 1/1/2011

## **VETERANS AFFAIRS**

Re-appoint advisory Mike Hargrave 1 year term expiring 1/1/09  
Ad will be run for Persian Gulf War Veteran – 4 year term to be appointed

**FAIR BOARD** Jan Posey

## **BUILDING AUTHORITY**

Re-appoint William Crandall and Harold Shiffer *–leaves one open position*  
6 year terms expiring on 1/1/2014

**Chairman Whittington** noted that the regular appointment to the Library Board will be made at the next regular meeting.

**Vern Volmering Construction Code Official** asked that the Board consider appointment of Mr. Schneider to replace him upon his retirement which will be effective 2/1/08.

Board then recessed for a short break. Recalled to order by Chairman Whittington.

**Commissioner Hoag** reported that it was time to renew the **contract with JP Communications**, and moved that the contract be renewed and that the Chairman be authorized to sign the same. Motion supported by Commissioner Posey. Ayes carried, motion passed.

**Gina Conrad Gypsy Moth Coordinator** came before the Board and presented an update on fall counts and the spray program projections for 2008. Ms. Conrad requested permission to proceed with the spray bidding process. Motion by Commissioner Posey, supported by Commissioner Carl, to proceed in the bidding process for this years spray. Ayes carried, motion passed.

Commissioner Reid commented on meeting with Ms. Conrad at the Data meeting and review of contracts and fee schedules for obtaining GIS information.

**Commissioner Reid** moved to approve of the draft **contract for sale of GIS information** as created by Ms. Conrad. Motion supported by Commissioner Rhode. Ayes carried, motion passed.

**Commissioner Reid** then moved to adopt the **pricing guide for obtaining GIS information**, as presented to the Data committee. Motion supported by Commissioner Posey. Ayes carried, motion passed.

**Mr. Starkweather, EDC Director**, came before the Board reporting on the process to establish a Brownfield Development Authority. A quote was presented from AKT Fearless for doing the required paperwork and legal steps necessary to set up the authority. Discussion was had with Mr. Starkweather regarding concerns had by Board members – noting that at least another quote should be reviewed. This matter will be more fully addressed at the next EDC meeting.

Mr. Starkweather then reported on recent activities of the EDC board – specifically the review and input to the County Zoning Ordinance revisions.

**Commissioner Hargrave reported:**

- That he attended the Data Committee meeting on Jan. 2<sup>nd</sup>.
- On attending the Jan. 7<sup>th</sup> Personnel Committee meeting.
- That the Veterans Director has placed an ad for Persian Gulf Veterans to serve on the Veterans committee – and once replies are received an appointment can be made.

**Commissioner Hoag** noted that he is between meetings and had nothing to report.

**Commissioner Posey reported:**

- That she also attended the Jan. 2<sup>nd</sup> Data Committee meeting
- That she attended the Planning and Zoning hearing on the afternoon of Jan. 2<sup>nd</sup>.
- On attending the Jan. 7<sup>th</sup> Gypsy Moth committee meeting.
- That on Jan. 7<sup>th</sup> she also attended the Grout Township meeting.

**Commissioner Carl reported:**

- That he attended the District Health board meeting on December 26<sup>th</sup>.
- On attending the public hearing on the zoning ordinance held on Jan. 2<sup>nd</sup>.

**Commissioner Reid reported:**

- On the Jan. 2<sup>nd</sup> Data meeting and discussion had regarding progress of the addressing program. .
- That he had attended the Finance committee meeting of Jan. 4<sup>th</sup>.
- That the EDC meeting was scheduled for Wednesday, January 9<sup>th</sup> and that the Hay Township meeting would be held on Thursday, Jan. 10<sup>th</sup>.

Chairman Whittington then commented on the communication from Justin Schneider and the recommendation of Mr. Volmering and asked what the Board's pleasure would be. Motion by Commissioner Hoag, supported by Commissioner Carl, that **Justin Schneider be appointed as the Construction Code Official upon the retirement of Mr. Volmering Feb. 1, 2008.** Ayes carried, motion passed.

**Commissioner Rhode reported:**

- That he had attended the Central Michigan Health Finance meeting in Mt. Pleasant on Dec. 21<sup>st</sup> and that same evening attended the regular board meeting held in Clare.
- On attending the Dec. 28<sup>th</sup> Personnel committee meeting
- That he attended the Finance committee meeting of Jan. 4<sup>th</sup>.
- On the Personnel committee meeting of Jan. 7<sup>th</sup>.
- On the upcoming MAC Conference – noting that anyone wishing to attend should get their reservations in.
- On matters before finance as follows:
  1. That Gina Conrad has requested creation of a revenue line for sale of GIS data. Motion by Commissioner Rhode, supported by Commissioner Posey, to establish line 239-000-672.000 GIS Data Sales. Ayes carried, motion passed.
  2. That Vern Volmering of Construction Codes has requested approval of an increase to electrical fees and an increase to the base fees on commercial building permits. If approved the new rates will go into effect Jan. 14, 2008. Motion by Commissioner Rhode, supported by Commissioner Reid, to approve the increases as requested. Ayes carried, motion passed. (copy of increases attached)
  3. That formal approval was necessary to implement 2008 increases as follows:
    - 1.5% increase for Non-Union Full Time employees
    - \$10.00 per hour rate for the District Court Probation ClerksMotion by Commissioner Rhode, supported by Commissioner Carl, to approve the 2008 increase as cited. Ayes carried, motion passed.
  4. That the 2006 Maximus report has been received, which establishes the 2008 Indirect Costs. Motion by Commissioner Rhode, supported by Commissioner Hargrave, to authorize the County Clerk and Treasurer to bill for these costs as outlined in the Maximus Reports. Ayes carried, motion passed.

**Commissioner Rhode continued reporting on matters before finance:**

5. A note that adoption of the 231 Judicial Fund Budget will require departments to change their expense and revenue lines when submitting bills and depositing revenues. A letter will be sent as a reminder to effected departments.
6. That the 292 fund shows non sufficient funds to pay the balance of bills for 2007, therefore an appropriation would be necessary to allow payment and bring the fund out of the deficit position. Motion by Commissioner Rhode, supported by Commissioner Carl, to appropriate \$1600.00 to the 292 fund to allow payment of the 2007 bills. Ayes carried, motion passed.
7. On the request submitted by Undersheriff Hartwell for payment of prorated vacation time in the amount of \$2596.16, that was not paid to him at the time he became Undersheriff. Motion by Commissioner Rhode, supported by Commissioner Reid, to pay as requested. Discussion. Ayes carried, motion passed
8. That Undersheriff Hartwell had also submitted a request payment for Sick, Vacation and Personal time in amount of \$19,529.52, which he (Undersheriff Hartwell) feels, is due him for 2002 through 2005. Commissioner Rhode noted that the Non-Union Benefits Manual was adopted on March 14, 2007 – that prior to that Mr. Hartwell worked at the discretion of the Sheriff. Commissioner Rhode also noted that raises and policy changes had been given to remedy this situation and in light of that he (Commissioner Rhode) could not make a motion to support the request. No motion offered – no action taken.
9. That Sheriff Shea had also submitted a request for pro-rated vacation time that was not paid to him at the time he became Sheriff, in the amount of \$2417.60. Discussion. Motion by Commissioner Rhode, supported by Commissioner Reid, to authorize payment as requested. Ayes carried, motion passed.

**PUBLIC COMMENTS - none**

Commissioner Hoag then moved to receive and file the various reports and communications. Motion supported by Commissioner Carl. Ayes carried, motion passed.

Commissioner Carl then moved to adjourn, supported by Commissioner Hoag. Ayes carried, meeting adjourned at 10:42 a.m. until January 22, 2008, unless otherwise ordered.

Laura Flach  
Clerk

Terry Whittington  
Chairman